

Trouble Tickets

To report a problem with your telephone, dial **0** (internal) or **865-574-1000** (external).

When reporting telephone trouble, you will need to provide the following information:

1. Description of the trouble
2. Contact name and telephone number
3. Your badge number (if one exists)
4. Location of the telephone set or circuit termination equipment with the reported trouble (building and room number, phone or circuit number)